



JOB DESCRIPTION

Title: Wastewater Maintenance Operator 1

Reports to: Wastewater Maintenance Division Manager

Group/Department: Wastewater Systems

Updated: May 2017

Grade: 12 (\$15.40-\$22.30)

FLSA: Non-exempt

Job Summary:

Assist Wastewater Maintenance Division in, cleaning, maintenance, inspection and repair of District Wastewater Collection System pipelines and manholes.

Essential Duties and Responsibilities:

	Description	% of Time
1.	Operates Wastewater Cleaning Combination Truck, cleaning all District Wastewater pipelines.	60
2.	Maintain, inspect and repair District Wastewater manholes.	10
3.	Assist T.V. Crew as necessary in operation of CCTV inspection equipment.	5
4.	Assist Wastewater Operations Staff as necessary in maintenance and repair of all Wastewater Operations Facilities.	10
5.	Operate and maintain Wastewater Department equipment and vehicles.	5
6.	Keep accurate activity logs of daily operations and wastewater pipeline maintenance.	5
7.	Responds to Wastewater related emergencies at any time as needed, including after hours.	5
		100

General Qualification Requirements

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. The requirements of this position provide that the employee work in a safety sensitive manner and should carry out his/her duties as such.

Prior Work Experience: At least one year of job-related prior experience.

Education and Training: High school diploma or equivalent required.

Licenses, Certifications, Etc.: Utah DL-CDL, Class B with Tanker and Air Brakes preferred
Utah State Wastewater Collections Grade 4 certificate preferred.



Background Knowledge:

1. Ability to operate large equipment including Combination Truck, T.V.Truck, and Water Truck.
2. Ability to operate small equipment and hand tools.
3. Requires knowledge of water distribution and wastewater collection industry.
4. Requires basic knowledge in computer use skills.

Performance Expectations:

1. Must have the ability to regularly operate Combination Jetter Vac Truck.
2. Must be able to make logical decisions using generally recognized skills and techniques.
3. Must have ability to learn and practice proper safety procedures including, but not limited to, traffic control and confined space entry
4. Must be able to read and understand maps, drawings and GIS data.
5. Must demonstrate safety leadership by promoting and facilitating the safety of co-workers and the general public. Must perform all job tasks in compliance with GHID safety policies and procedures.

Required Skills and Abilities:

1. Must be able to apply common sense, and conduct analysis as required solving certain problems. Such work may include use of small and large equipment in inspection, cleaning maintenance and construction of wastewater collection system.
2. Must have ability to operate small equipment and hand tools.
3. Must be able to verbally communicate with Department Staff and on occasion with the public and business vendors. Must be able to communicate using simple hand signals during normal operation of large equipment.
4. Must have basic skills with general office equipment, computers and computer software.

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job.

1. Common dexterity is continuously required.
 - a. While performing the duties of this job, the employee is regularly required to: talk and hear.
 - b. The employee is frequently required to: sit or perform repetitive wrist, hand and/or finger movement.
 - c. The employee is occasionally required to: feel attributes of objects, grasp, push, stand, walk, drive, reach with arms or hands, stoop, kneel, crouch and crawl.



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- d. The employee must lift weight or exert force as follows:
 - i. Regularly: Up to 10 pounds
 - ii. Frequently: Up to 50 pounds
 - iii. Occasionally: Up to 100 pounds
 - iv. Rarely: Up to 150 pounds
 - e. Specific vision abilities include: Clarity of vision at 20 feet or more and 20 inches or less. Ability to adjust eye to bring an object into sharp focus.
2. Frequently required to perform duties outdoors in all types of weather including extreme heat and cold.

Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Overall Effort and Work Location:

1. Provides daily direct service to wastewater staff. Provides occasional service to the District customers, and employees.
2. Must be able to withstand daily mental strain and pressure. Must be flexible to adjust for constantly changing operations.
3. Work is generally performed during normal business hours. Must be able to work a predictable and consistent schedule with occasional after hours work as may be required and determined by the changing circumstances. Must be able to fulfill emergency first response call responding to District emergencies as needed.

Supervision and Coordination Required:

Directly supervises: 0 employees
Indirectly supervises: 0 employees